

Resolution no - 24

Date - 26.6.2021

18AC meeting was held in the office of the principal in the presence 18AC members and Heads of the departments and the following resolutions were adopted.

The Coordinator 18AC presented the names of 18AC Committee for the session 2021-2022 and it was unanimously approved by the members present.

The members were -

- 1 - principal - Dr. Pramod K. Upadhyaya.
- 2 - Arun K. Parki - Reader in Commerce.
- 3 - Dr. Daxmishwar Nayak - Reader in Pol. Sc.
- 4 - Dr. L. K. Satapathy - Reader in Odia.
- 5 - Ratnakar Mohapatra - Lect in Economics.
- 6 - Jyotsnabari Panda - Reader in Math.
- 7 - Radhakanta Patra - G.B. Member.
- 8 - Rashmita Mohapatra - G.B. Member.
- 9 - Alok K. Nayak - Student Representative.
- 10 - Sonarath Jais - Reader in Chemistry.
- 11 - Anamali Barik - Coordinator - 18AC.

Since the pandemic situation is continuing, it was decided to complete the syllabus online. Mentoring system will be in force from the beginning of the academic session. The departments are directed to divide the teachers and each mentoring group will be under the supervision of one teacher.

The teachers will regularly come to college regularly and they are asked to facilitate online mode for the students.

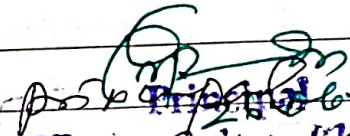
unit tests will be conducted online. Assignments and homeworks will be given to the students. In case of doubt students may be taken special care.

In for structure work will continue as it is. The construction committee is asked to undertake construction work as approved by the Governing Body.

The departments are advised to organize ~~some~~ webinars for the greater interest of the students.

The meeting was ended with vote of thanks to the chair.

Mrs.
Coordinator IQAC.


Dr. P. K. Singh
Khaira College, Khaira
Bansura

Sitting No - 25

Date - 3.12.2021

18AC meeting was held today in the office of the principal at 3PM and the following resolutions were adopted after thorough discussion with the presence of the members.

Review was made on the progress of teaching and as reported by the HODs it is found that the departments have covered the syllabus timely.

Some faculty members reported about their attendance of students. So it was decided that the college will communicate to the parents of the students regarding short fall of attendance.

However, the performance of students in unit tests is overall satisfactory. Slow learners have been identified and special attention will be given to them.

The principal asked the HODs to prepare question Bank and he asked the teacher to motivate students to access in library. We have enough reference books and journals and the students can be benefited by attending library. Reading Room is open from 10 AM to 6 PM and the students be motivated to use it.

The athletic Committee is directed to conduct sports and games. Students be encouraged for more participation.

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college gym is open to students and staff. so the college staff are required to attend gym as it is highly essential for physical fitness.

NSS and YRC coordinators are asked to conduct different cultural and awareness programmes. It is also decided that monthly moral teaching class will be taken up.

Besides that one week yoga camp will be organised in the 1st week of January. prof. purna chandra Nayak and prof. Nivaran pande will organise the same in collaboration with Yoga Shubh Kharish.

The meeting was ended with vote of thanks to the chair.

Coordinator / H.A.C.

Principal
Khaira College, Khaira
Bansore

Resolution 110 - 26

3.01.2022

A meeting of the Heads of the departments and IRAC meeting was held combinedly today at 2 PM in the office of the principal under the chairmanship of the principal to discuss on the following items. The members present in the meeting were -

- 1- Dr. Gopabandhu Mohapatra
- 2- Dr. Laxmidhar Nayak
- 3- Dr. Laxman Ku. Satapathy
- 4- Dr. Uday Ranjan Das
- 5- Dr. Sujit Ku. Chhatha
- 6- Sashikanta Panda
- 7- Somanath Sahoo
- 8- Sudarshan Das
- 9- Jugal Kishore Gahan
- 10- Asim Kumar Parhi
- 11- Nirajan Panda
- 12- Radhakanta Patra (G.B. Member)
- 13- Rashmita Mohapatra "
- 14- Dr. Basanta Ku. Sahoo.
- 15- Baramali Barik - coordinator IRAC.

The minutes of the last meeting were read out by IRAC coordinator and the action taken report was submitted by him for discussion. He expressed satisfaction over the task performed as entrusted upon the persons in the last meeting. The departments have identified the slow learners they have submitted proposal for remedial and extra class for them.

The principal asked the departments to strengthen mentoring system and he advised to bridge the gap as created

during COVIDA period. The departments gladly accepted the proposal of the principal and assured to undertake extra-class to bridge the course.

It was unanimously resolved that the test examination in different classes will be held in the 2nd week of January. The HODs shall frame the questions strictly at par with university pattern. The duration of examination will be four hours.

Principal requested all HODs to scrutinize carefully the monthly progress report submitted by their faculty members with their comments if any.

The departments were requested to review the result of unit test and mid-term examinations and they are requested to ~~submit~~ submit suggestions to strengthen teaching learning process. As the students are acquainted with online learning and teaching, the faculty members are advised to continue the process after college hours.

The departments are asked to submit feedback forms from students and the analysis will be made on the response of the students.

The principal requested teachers to participate in refresher courses, orientation programmes and seminars in departmental adjustments keeping

in view of the peak period of the academic cycle,
Taking into account of the need of the students,
it was decided that reference and text books
would be purchased soon. The students need to
encourage to attend reading room regularly and
need to go through journals.

To improve comprehensive standard, it was also
discussed that a period per month will be
devoted to question hour for students' clarifi-
cation of various doubts on the subject taught.

The session was concluded with vote of
thanks to the chair.

Prin
Coordinator
I & AC

Principal
Khanna
Bansura

Resolution no - 27

Date 9.4.22.

A meeting of IBAC was held today at 3 PM in the office of the principal and the following resolutions were adopted with the chairmanship of the principal in the presence of the following members.

Members present.

- 1- Arun K. Patra (Principal)
- 2- Banamali Barik (Coordinator, IBAC)
- 3- Dr. Laxmidhar Nayak
- 4- Dr. Laxman K. Satapathy
- 5- Mrtyunjay Samal
- 6- Dr. Sujit K. Chhatia
- 7- Jugal Kishore Gahan
- 8- Niranjan Panda
- 9- Kanalakanta Pati
- 10- Dr. Basanta K. Saha
- 11- Sashikanta Panda
- 12- Radhakanta Patra
- 13- Rachmita Monapatra.

At the outset of the meeting, the coordinator IBAC readout proceeding of the last meeting and review was made on the action taken report. The departments have properly discharged duties assigned to them and they have implemented the task of extra-class, doubt clearing class and mentoring system. Feedback was taken from students and discussion was made on the remarks and suggestions obtained through feedback from students.

It was decided that the students securing below 75% of attendance

Will be intimated through notice.

Students with underperformance were cautioned to improve their score next time. The teachers would guide them in this respect. The parents of those students would be intimated to come in touch with concerned teachers. As the teachers have no control over them after class, the parents need to take care and be watchful on the activities of their ward.

Parent-Teacher meeting would be conducted in the ~~last~~ last week of April. Action taken for academic ambience and performance of students would be presented before the parents. Suggestions if any would be taken into due consideration.

Since Alumni is the essential part of the college, Annual Alumni meeting would be convened in the last week of April. In the past year, contribution of old students was praiseworthy. This year, they would be requested to contribute something for improvement of infrastructure. Feedback would be taken from Alumni members which would be suggestive for the administration and academic enhancement.

It was resolved that the proposals and action taken report made by IKAC would be placed in the Governing Body.

It was decided that steps would be taken to improve and modernize college website.

It was decided that the college would endeavour to facilitate sports activities. More attention would be given and a committee would be constituted on this regard.

Some laboratory equipments as per the list provided by the departments are to be purchased soon. Laboratories needs minor repairing and steps would be taken. Two e-journals would be subscribed this year.

The meeting was ended with vote of thanks to the chair.

Amn
Coordinator
I & A

Prin
Principal
Khairatpur
Bulandshahr